

Brocklands Woodland Burial

Privacy Notice

At Brocklands Woodland Burial we will collect, hold and process personal data about you in order to provide the services requested by you as our client.

We treat your privacy very seriously and will take all appropriate measures to keep your personal data safe and secure.

You have the right to request what data is held, for it to be updated or for it to be erased. In order to do this please contact us at the address at the bottom of this notice.

What is Personal Data?

Personal data is any information about a living individual which allows them to be identified from that data, which may include title, name, address, telephone numbers and email address.

The processing of personal data is governed by legislation relating to personal data which applies in the United Kingdom including the General Data Protection Regulation (GDPR) and other legislation relating to personal data and rights such as the Human Rights Act.

Why do we process Personal Data?

We collect, hold and process your Personal data in order to operate our burial site and provide services to you, including:

- to communicate with you about the burial site
- to provide information to you about the services we offer
- to carry out transactions with you as you request them.

How do we process your Personal Data?

Your Personal Data is held and processed on a computer database which is housed in our office. Some data is also held in a paper-based filing system in our office. We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorised access, alteration, disclosure or destruction of your personal information. We retain Personal Data for the least amount of time necessary to fulfill our legal or regulatory obligations and for our business purposes.

Data Sharing

We do not sell, trade, or rent your Personal Data to others.

We may share information about you with other parties for business purposes or as permitted or required by law, including:

- To provide necessary information to funeral directors or other organisations, such as caterers, florists etc., involved in burial arrangements.
- If we are required to do so to comply with a law, legal process or regulations.

This Privacy Notice is available at all times on our website at www.brocklands.co.uk/privacynotice.pdf and hard copy will be sent to you upon request. It may be amended or updated from time to time, and it is your responsibility to review it periodically to check for amendments.

If you have any questions regarding the Privacy Notice please contact us at the address below.